



**OFFICER REPORT TO LOCAL COMMITTEE  
(ELMBRIDGE)**

**TASK GROUP OF LOCAL COMMITTEE**

**21 JANUARY 2008**

**KEY ISSUE**

To approve the terms of reference for the Decriminalised Parking Enforcement Group.

**SUMMARY**

Advice has been received that any Task Group of the Local Committee should be given terms of reference. This report seeks approval for the terms of reference for the Decriminalised Parking Enforcement (DPE) Task Group.

**OFFICER RECOMMENDATIONS**

**The Local Committee (Elmbridge) is asked to agree:**

- (i) The terms of reference for the Decriminalised Parking Enforcement Task Group as set out in Appendix 1.

## **1 INTRODUCTION AND BACKGROUND**

- 1.1 In September 2004 the Local Committee agreed to establish a Decriminalised Parking Enforcement Task Group. Following corporate advice Local Committees are being told to give their Task Groups terms of reference. This report is to seek Members' approval to the terms of reference for the Task Group. Please note that any Task Group of the Local Committee has no formal decision-making powers.

## **2 ANALYSIS**

- 2.1 The proposed terms of reference are set out in Annex 1.

## **3 OPTIONS**

- 3.1 There is no other option but to give the Task group terms of reference and those proposed reflect the role of the Task Group.

## **4 CONSULTATIONS**

- 4.1 No consultation has been necessary for this purpose.

## **5 FINANCIAL AND VALUE FOR MONEY IMPLICATIONS**

- 5.1 There are none.

## **6 EQUALITIES AND DIVERSITY IMPLICATIONS**

- 6.1 There are none.

## **7 CRIME AND DISORDER IMPLICATIONS**

- 7.1 There are none.

## **8 CONCLUSION AND RECOMMENDATIONS**

- 8.1 That the Committee approve the recommendation.

## **9 REASONS FOR RECOMMENDATIONS**

- 9.1 To comply with the corporate advice given and ensure that all Local Committee Task Groups have terms of reference.

## **10 WHAT HAPPENS NEXT**

- 10.1 The Task Group will be informed of the terms of reference.

**LEAD OFFICER:** Katie Mills, Local Committee and Partnership Officer  
**TELEPHONE NUMBER:** 01372 832606  
**E-MAIL:** katie.mills@surreycc.gov.uk  
**CONTACT OFFICER:** Katie Mills  
**TELEPHONE NUMBER:**  
**E-MAIL:**  
**BACKGROUND PAPERS:** Decriminalised Parking Enforcement  
Local Committee Report  
21<sup>st</sup> September 2004

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